

Sign-in & Paging Procedures

Visitors

First-time visitors must fill out a welcome sheet. This information is essential in case of an emergency, to inform the child's teacher of any allergies or special needs, and to receive promotional mailings and updates specifically pertaining to the Children's Ministry.

Sign-In

Begins 15 minutes prior to the 9:30 am and 11:00 am services. For the safety of the children we ask that parents do not enter the classroom when dropping off or picking up their child. Each child must be completely signed in before entering the room.

If you would like a **pager** so that you can be notified immediately should your child need you, they are available for pick up outside on the patio at the Children's table. Make sure you keep the pager clipped onto your clothing so you are able to feel a paging. If your child is inconsolable, we will alert you.

Sign-in includes filling out the sheet located on a table in the hallway near your child's classroom door. The information on this sheet includes: child's name, age, pager number, any special instructions or allergies, parent's name & location.